TOWN OF POETRY, TEXAS
ORDINANCE NO. 2021-08-03

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF POETRY, TEXAS AMENDING ORDINANCE NO. 2021-06-01 ESTABLISHING THE OFFICE OF TOWN SECRETARY TO UPDATE THE PROVISIONS GOVERNING APPOINTMENT; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING FOR ENROLLMENT AND ENGROSSMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Poetry, Texas is authorized by Section 22.071 of the Texas Local Government Code to establish the Office of Town Secretary; and

WHEREAS, the Town Council adopted Ordinance No. 2021-06-01 to establish the Office of the Town Secretary for the Town of Poetry and the Council now wishes to amend that Ordinance to update the provisions governing appointment, as provided herein;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF POETRY, THAT:

Section 1: Incorporation of Premises. The recitals stated above are hereby adopted for all purposes.

Section 2: Amendment. That Ordinance No. 2021-06-01 is hereby amended as follows with all other provisions of Ordinance No. 2021-06-01 not herein amended to remain in full force and effect:

. . .

Section 2 Appointment

The Office of the Town Secretary shall be under the direction and supervision of the Town Mayor. The Office of the Town Secretary shall be a paid position, compensation to be set by the Town Council from time to time. The City Council has discretion to appoint one or more individuals to serve as Deputy Town Secretary and to identify specific duties for such deputies.

. . .

Section 3: Enrollment and Engrossment. The Mayor or designee is hereby directed to engross and enroll this Ordinance by copying the exact Caption and Effective Date clause in the minutes of the Town Council and by filing this ordinance in the Ordinance records of the Town.

Section 4: Effective Date. This Ordinance shall take effective immediately upon its passage by the Town Council.

PASSED AND APPROVED by the Town Council of the Town of Poetry, Texas this 17th **day of** Aug **2021.**

Tara Senkevech 8/18/21

Tara Senkevech, Mayor **Date**

Attest: Dorothy Brin