

Agenda  
Town of Poetry  
**Regular Town Council Meeting and Public Hearing**

October 18th, 2022

6:30 pm

Faith Temple Baptist Church  
11214 FM 1565 Poetry, 75160

- a) Call Town Council to order.
- b) Roll call to confirm quorum. —Theresa Scholander, Town Secretary
- c) Pledge of allegiance—Councilmember Mike Jaffe
- d) Invocation
- e) **CITIZEN COMMENTS: Persons wishing to speak on any posted agenda item may do so when the individual item is opened for consideration by the Council. Speakers will be limited to 3 minutes unless a longer period of time is allowed by law for use of a translator. Persons wishing to speak must sign up at least 24 hours in advance of the meeting by emailing [contact@poetrytexas.org](mailto:contact@poetrytexas.org) or by signing up in person at the meeting location from 6:00-6:30 pm with name, address, and an agenda item on which there is a desire to speak. You must be signed up to speak during the meeting. Comments should be respectful with no personal attacks. To preserve the order and decorum of the meeting of the Town Council, any person who makes, profane, slanderous, or threatening remarks or who becomes disruptive during the meeting will be asked to leave the Council Chambers. (Texas Penal Code §§ 38.13, 42.05)**
- f) **Items of Community Interest:**  
*Pursuant to Section 551.0415 of the Texas Government Code, the Town Council may report on the following items: 1) expression of thanks, congratulations, or condolences; 2) information about holiday schedules; 3) recognition of individuals; 4) reminders upcoming Town Council events; 5) about community events, and 6) announcements involving an imminent threat to public health and safety.*
  - \*Need volunteer carpenters to install a handicapped ramp and finish closet area for the Town Hall.
  - \*Special thanks to Councilmember Vinson and Kevin Senkevech for spreading donated soil, renting a trencher and setting plumbing lines at the Town Hall.
  - \*Special thanks to Kane Hansard for installing the meter base at the Town Hall.
  - \*EARLY VOTING BEGINS OCTOBER 14<sup>TH</sup>. VOTING DAY IS NOVEMBER 8<sup>TH</sup>. SALES & USE TAX IS ON THE BALLOT FOR POETRY.
- g) **Receive Reports and discuss the following:**
  - 1) Financial Report—September 2022

**h) Consent Agenda:**

*Items listed on the **consent** agenda allow the Council to approve all items together without discussion or individual motions.*

- 1) Minutes for September 20<sup>th</sup>, 2022, Regular Town Council Meeting and Budget Public Hearing.
- 2) Minutes for the September 27<sup>th</sup>, 2022, Workshop, & Special Town Council Meeting.

**i) Regular Agenda:**

1. Discuss and take action on to amend the Council's Rule of Procedures to move public comments to the beginning of Regular and Special council meetings, to adjust public comment time, and to remove general public comment at the end of each meeting agenda. Also, to limit expert presentation to 15 minutes each for Regular Meetings.
2. Discuss and take action on a potential amendment to the fiscal year 2022-2023 Town Budget.
3. Discuss and take action on Project Sheets H-04 for road repairs on CR2326, CR 2458, CR 2442, and CR 2454.
4. Discuss and take action on a Ground Lease Agreement with Longhorn Organics, LLC, for Town Hall parking, in lieu of an easement agreement.
5. Discuss and take action on amended insurance rates as presented by TML Risk Insurance to meet the ground lease agreement standards for the Town Hall's parking lot.
6. Discuss and take action on septic installation costs for the new Town Hall site.
7. Discuss and take action on other Town Hall site costs.
8. Discuss and take action on paying legal invoices.
9. The Town Council will deliberate on the appointment, employment, duties and evaluation of the Town Attorney Firm.
10. Discuss and take action on a proposed template Right of Way agreement.
11. Discuss and take action on a Town Council Code of Ethics.

12. Discuss and take action on a Resolution of the Town of Poetry accepting the electric franchise fee reimbursement list.

13. Discuss and take action on an Ordinance amending the electric franchise ordinance to clarify that points of delivery are the basis for franchise fee applicability.

14. Discuss and take action on appointing the City Council to be the Planning and Zoning Commission.

**PUBLIC HEARING:**

15. Discuss, hold a public hearing, and take action on a Comprehensive Plan and Future Land Use Map as provided by the Planning and Zoning subcommittee.

j) **General Public Comments: Comments are limited to three (3) minutes. If a translator is needed, the speaker may be granted up to six (6) minutes. Sign-up is required BEFORE the Meeting is called to order. Be aware that the Town Council can only respond with specific factual information or recite existing policy. No action can be taken. The Town Council may consider putting citizen concerns on a future agenda.**

k) **Adjourn Regular Meeting.**

\*\*The Town Council reserves the right to recess into closed session at any time during the course of this meeting to discuss any of the matters posted on this agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.071, "Consultation with Attorney" for the purpose of receiving legal advice.

***Note: Disabled persons requiring special assistance are requested to notify the Town of Poetry 24 hours in advance of the meeting by calling the Mayor's office at 214-317-8128.***

***I certify that the above notice of the meeting was posted at 5671 CR 323 and 19012 FM 986 Poetry, Texas on this 15th day of October 2022, by 6:30 pm and online at poetrytexas.org.***

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***Tara Senkevech, Mayor***