

Agenda
Town of Poetry
Regular Town Council Meeting

Tuesday, March 21st, 2023

6:30 pm

Faith Temple Baptist Church
11214 FM 1565 Poetry, 75160

- a) Call Town Council to order.
- b) Roll call to confirm quorum. –Jana Shelton, City Secretary
- c) Pledge of allegiance—Kevin Kelly
- d) Invocation. –Kevin Kelly
- e) **CITIZEN COMMENTS NOTE: Persons wishing to speak on any posted agenda item may do so when the individual item is opened for consideration by the Council. Speakers will be limited to 3 minutes unless a longer period of time is allowed by law for use of a translator. Persons wishing to speak must sign up at least 24 hours in advance of the meeting by emailing contact@poetrytexas.org or by signing up in person at the meeting location from 6:00-6:30 pm with name, address, and an agenda item on which there is a desire to speak. You must be signed up to speak during the meeting. Comments should be respectful with no personal attacks. To preserve the order and decorum of the meeting of the Town Council, any person who makes, profane, slanderous, or threatening remarks or who becomes disruptive during the meeting will be asked to leave the Council Chambers. (Texas Penal Code §§ 38.13, 42.05)**
- f) **Items of Community Interest:**
Pursuant to Section 551.0415 of the Texas Government Code, the Town Council may report on the following items: 1) expression of thanks, congratulations, or condolences; 2) information about holiday schedules; 3) recognition of individuals; 4) reminders upcoming Town Council events; 5) about community events, and 6) announcements involving an imminent threat to public health and safety.
 - *Meet the Candidates night is set for Tuesday, April 11th at PCCS. 6 pm to 9 pm.
 - *The town is taking candidates for those who might want to voluntarily Annex into the town until March 31st 2023. Email contact@poetrytexas.org for more information.
 - *Thank you to CM Anderson for building and installing stairs for Town Hall. Mayor Tara Senkevech donated paid labor and materials for front roof repair.
 - *Michael Whitfield donated time to weld the fence at Town Hall.
 - *Longhorn Organics donated labor to mow the leased parking lot and front of town hall lawn.

g) Reports:

1. Financial Reports—February end 2023; Profit & Loss Budget vs. Actual
2. Secretary's report.
3. Upcoming Election Report--City Secretary, Jana Shelton

h) Consent Agenda

1. Minutes from February 13th, 2023, Special Meeting
2. Minutes from February 21st, 2023, Regular Meeting

i) Regular Agenda:

1. Consider and take action on Saturday, April 15th, as a Spring Clean-up Day.
2. Consider and take action on paying invoice from Nichols, Jackson, Dillard, Hager & Smith L.L.P. \$830.74 for the month of February.
3. Discuss and review legal performance to our town for the first 90 days as voted upon.
4. Discuss and take action on potentially changing the April 18th meeting date.
5. Discuss and take action with Kaufman County Resolution Opposing Special Districts.
6. Discuss and take action on the closet (where tarp has been for 7 months) \$3797.00 +10% [in case of material items changes] for prevention of potential damage to Town Hall building.
7. Consider and take action on purchasing a Town locked bulletin board from [5100] "Office Supplies".
8. Discuss and take action on amending budget to take funds from [3000] "Use of Prior Year Excess into the [6100] Road Repair and [6300] Election Expense accounts.
9. Owing to unforeseen circumstances, Secretary Jana Shelton would like to work more from home to have more flexibility to assist her daughter. Discuss and take action on amending official office hours from Wednesday 12 pm.-4 pm. to Thursday 12 pm.-4 pm. when Deputy Secretary Theresa Scholander will be working in the office.
10. Consider and take action on proposed Town Scholarship for student/s interested in studying an Agricultural, Horticultural, Animal Science, or Veterinarian related fields.
11. Discuss and take action on Town Council Rules of Decorum and Procedural Policy;
a) Limit experts to 15 minutes each and b) Cut off time
12. Discuss and take action on addressing citizens' request to have TXDOT consider installing a flashing light for safety at two intersections: FM 986 and FM3486 and FM986 and FM 1565.

13. Discuss and take action on Continuity Planning for the Town election transition.

j) General Public Comments: Comments are limited to three (3) minutes. If a translator is needed, the speaker may be granted up to four (4) minutes. *Sign-up is required BEFORE the Meeting is called to order. Be aware that the Town Council can only respond with **factual information only. The Town Council may consider putting citizen concerns on a future agenda.***

k) Adjournment

NOTE: The Town Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including Sec. 551.071 (private consultation with the attorney for the Town); Sec. 551.072 (purchase, exchange, lease, or value of real property); Sec. 551.074 (personnel or to hear complaints against personnel); Sec. 551.076 (deployment, or specific occasions for implementation of security personnel or devices); and Sec. 551.087 (economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

Notes: Disabled persons requiring special assistance are requested to notify the Town of Poetry 24 hours in advance of the meeting by calling the mayor's office at 214-317-8128.

I certify that the above notice of the meeting was posted at 5671 CR 323 Poetry Texas on this March 18th, 2023 by 6:30 pm and online at poetrytexas.org.

Tara Senkevech, Mayor