

Agenda
Town of Poetry
**Regular Town Council Meeting
and Public Forum**

December 13th, 2022

6:30 pm

Faith Temple Baptist Church
11214 FM 1565 Poetry, 75160

- a) Call Town Council to order.
- b) Roll call to confirm quorum. —Evie Anderson, Volunteer Clerk
- c) Pledge of allegiance
- d) Invocation.
- e) **CITIZEN COMMENTS: Persons wishing to speak on any posted agenda item may do so when the individual item is opened for consideration by the Council. Speakers will be limited to 3 minutes unless a longer period of time is allowed by law for use of a translator. Persons wishing to speak must sign up at least 24 hours in advance of the meeting by emailing contact@poetrytexas.org or by signing up in person at the meeting location from 6:00-6:30 pm with name, address, and an agenda item on which there is a desire to speak. You must be signed up to speak during the meeting. Comments should be respectful with no personal attacks. To preserve the order and decorum of the meeting of the Town Council, any person who makes, profane, slanderous, or threatening remarks or who becomes disruptive during the meeting will be asked to leave the Council Chambers. (Texas Penal Code §§ 38.13, 42.05)**
- f) **Items of Community Interest:**
Pursuant to Section 551.0415 of the Texas Government Code, the Town Council may report on the following items: 1) expression of thanks, congratulations, or condolences; 2) information about holiday schedules; 3) recognition of individuals; 4) reminders upcoming Town Council events; 5) about community events, and 6) announcements involving an imminent threat to public health and safety.
**Electricity, security, water and mail service are now in operation at the new Town Hall site at 5671 CR 323.*
**Fall Clean up Day—Saturday Dec. 10th*
**Christmas Lights Contest ongoing- Judging to end Dec. 15th. Prize Chests awarded on Sunday, Dec. 18th for the top three entries. First place is only eligible every other year to enter.*
- g) Report—Financial—November End 2022

h) **Regular Agenda:**

1. Listen and discuss presentation of First Town Audit by Caperton, CPA.
2. Discuss and take action to pay invoice for the Town Audit of \$4250.00
3. Discuss and take action to pay the July legal invoice to MFM for \$4253.59.
4. Discuss and take action on hiring new Town Attorney, the law firm of Nichols, Jackson, and approving an engagement letter.
5. Discuss and take action on amended Lease Agreement with Longhorn Organics, LLC. for parking and driveway.
6. Discuss and take action on amended Insurance rates to meet the lease agreement standards and to provide protection for town's volunteers.
7. Discuss and take action on interlocal agreement renewal with Kaufman County and the Town of Poetry.
8. Discuss and take action on comparing septic engineering, installation, locations and costs involved.
9. Discuss and take action on handicapped ramp and/or handicapped parking spot/s at the Town Hall Site.
10. Discuss and take action to open a 2-month window for citizens to Voluntarily Annex into the town. (Prior to hiring a mapping service).
11. Discuss and take action on Ordinance to repeal the telecommunications sales tax exemption.
12. Discuss and take action on proposed Ordinance for Term Limits.
13. Discuss and take action on renewal of M365 licenses subscriptions.
14. Accept the resignation of City Secretary, Theresa Scholander owing to critical health concerns and consider raising the pay to \$20/hr., up to 10-15 hours per week for the secretary to focus on bookkeeping, communications and notary responsibilities at this time. Take action to advertise the position. [We have a volunteer at this time who can type and make copies.]

Public Forum:

15. Discuss and take action on the Ordinance for the Comprehensive Plan with Future Land Use Map as discussed previously and updated on website.

h) General Public Comments: Comments are limited to three (3) minutes. If a translator is needed, the speaker may be granted up to four (4) minutes. ***Sign-up is required BEFORE the Meeting is called to order. Be aware that the Town Council can only respond with **factual information only**. The Town Council may consider putting citizen concerns on a future agenda.***

i) Adjournment

NOTE: The Town Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including Sec. 551.071 (private consultation with the attorney for the Town); Sec. 551.072 (purchase, exchange, lease, or value of real property); Sec. 551.074 (personnel or to hear complaints against personnel); Sec. 551.076 (deployment, or specific occasions for implementation of security personnel or devices); and Sec. 551.087 (economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

Notes: Disabled persons requiring special assistance are requested to notify the Town of Poetry 24 hours in advance of the meeting by calling the mayor's office at 214-317-8128.

I certify that the above notice of the meeting was posted at 5671 CR 323 Poetry Texas on this 10th day of December 2021 by 6:30 pm and online at poetrytexas.org.

Tara Senkevech, Mayor