

Agenda  
Town of Poetry  
**Regular Town Council Meeting**

August 16th, 2022

6:30 pm

Faith Temple Baptist Church  
11214 FM 1565 Poetry, 75160

- a) Call Town Council to order.
- b) Roll call to confirm quorum. —Theresa Scholander, City Secretary
- c) Pledge of allegiance—Pastor Jimmy Gallagher
- d) Invocation.
- e) **CITIZEN COMMENTS: Persons wishing to speak on any posted agenda item may do so when the individual item is opened for consideration by the Council. Speakers will be limited to 3 minutes unless a longer period of time is allowed by law for use of a translator. Persons wishing to speak must sign up at least 24 hours in advance of the meeting by emailing [contact@poetrytexas.org](mailto:contact@poetrytexas.org) or by signing up in person at the meeting location from 6:00-6:30 pm with name, address, and an agenda item on which there is a desire to speak. You must be signed up to speak during the meeting. Comments should be respectful with no personal attacks. To preserve the order and decorum of the meeting of the Town Council, any person who makes, profane, slanderous, or threatening remarks or who becomes disruptive during the meeting will be asked to leave the Council Chambers. (Texas Penal Code §§ 38.13, 42.05)**
- f) **Items of Community Interest:**  
*Pursuant to Section 551.0415 of the Texas Government Code, the Town Council may report on the following items: 1) expression of thanks, congratulations, or condolences; 2) information about holiday schedules; 3) recognition of individuals; 4) reminders upcoming Town Council events; 5) about community events, and 6) announcements involving an imminent threat to public health and safety.*
  - \*Reminder that both Hunt and Kaufman counties have a fire ban still in effect. Let's all be careful, even when mowing. Loose rocks have been causing sparks which ignite fires.
  - \*No Thru Truck Road and Town entry signs are in—needing volunteers to install to standards.
  - \*Special thanks to Sheri Vinson for typing the Town Council Meeting minutes over the last two months.
  - \*Special thanks to Leland Barnett and Kevin Senkevech for cutting and removing the concrete ramp in preparation for the Annex move.
  - \*Special thanks to Josh Senkevech for setting up the secretarial desktop and printer.
  - \*Special thanks to Brian Vinson for mowing the new Town Hall site.

\*Special thanks to Tom Cooper for donating his fire code/construction consultation services.

\*Special thanks to Longhorn Organics for providing a permanent easement to the Town for parking and access as a donation.

\*Special thanks to Roger Hall for donating \$7500 worth of labor & equipment to prepare the new Town Hall site.

\* Special thanks to Poetry Water Supply, Inc. for donating a water meter and water to the new Town Hall.

g) **Receive Reports and discuss the following:**

- 1) Financial Report—July 2022
- 2) P&Z Committee Report—Katherine Hardwicke
- 3) Report regarding statutory requirements of Local Government Code Chapter 62—Secretary Scholander
- 4) Thoroughfare Update—CM Simeon White

h) **Consent Agenda:**

*Items listed on the **consent** agenda allow the Council to approve all items together without discussion or individual motions.*

- 1) Minutes for the May 17th, Workshop & Regular Town Council Meeting.



Minutes for June  
21st 2022 meeting D

- 2) Minutes for the June 21<sup>st</sup>, Workshop & Regular Council Meeting.
- 3) Minutes for the July 12<sup>th</sup> Special Town Council Meeting.
- 4) Minutes for the July 19<sup>th</sup> Regular Town Council Meeting.
- 5) Minutes for July 26<sup>th</sup> Special Town Council Meeting.
- 6) Amended warranty deed noting a change in the acreage donated for the new Town Hall site according to an updated survey received August 9<sup>th</sup>, 2022 (was 1.03 acres and now it is 1.14 acres).

i) **Regular Agenda:**

1. **Executive Session:** In accordance with Texas Government Code, Section 551.001, et seq., the Town Council will recess into Executive Session (closed meeting) to discuss the following:
  - a) Texas Government Code Section 551.071. Consultation with Attorney. A governmental body may not conduct a private consultation with its attorney except: (1) when the governmental body seeks the advice of its attorney about: (A) pending or contemplated litigation; or (B) a settlement offer; or (2) on a matter in which the duty of the attorney to the governmental body under the Texas Rules of Disciplinary Rules of Professional Conduct of the State Board of Texas clearly conflicts with Chapter 551 Gov't Code: definition of "resident" for voting purposes; incorporation research; and functions of P&Z Committee.

2. Reconvene into Open Session and take action, if any, on matters discussed in Executive Session.
  3. Discuss and consider a **Resolution** adopting a policy regarding whom constitutes a Town "Resident" for purposes of voting in Town Elections.
  4. Discuss and consider paying the invoice received from Hunt County Elections for special election services.
  5. Consider and take action on an **Ordinance** of the Town of Poetry, Texas ordering a special election to be held on November 8, 2022, to determine whether the voters of the Town of Poetry desire to adopt the levy of a sales and use tax for street maintenance in the Town; providing for the incorporation of premises; providing for notice; providing for early voting; providing an engrossment and enrollment clause; and providing an effective date.
  6. Discuss and consider paying the remainder of the invoice received from Hall Right of Way Services for the dirt work channeling water away from the pad site at the new Town Hall and covering the pond.
  7. Discuss and consider Town Hall Hours in which Town Hall will be open to the public at the temporary Town Hall site: 19012 FM 986 on Wednesdays and Thursdays from 12 pm-4 pm.
  8. Discuss and consider septic tank needs at the new Town Hall site.
  9. Discuss and consider utility installation costs for the new Town Hall site.
  10. Discuss a proposed template Right of Way agreement.
  11. Discuss and consider electing a Mayor Pro Tem, term to expire June 2023.
  12. Discuss and consider the Town budget for the 2022-2023 fiscal year.
  13. Discuss and consider a Town Council Code of Ethics.
- j) **General Public Comments: Comments are limited to three (3) minutes. If a translator is needed, the speaker may be granted up to six (6) minutes. Sign-up is required BEFORE the Meeting is called to order. Be aware that the Town Council can only respond with *factual only*. The Town Council may consider putting citizen concerns on a future agenda.**

**k) Adjourn Regular Meeting.**

\*\*The Town Council reserves the right to recess into closed session at any time during the course of this meeting to discuss any of the matters posted on this agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.071, "Consultation with Attorney" for the purpose of receiving legal advice.

***Note: Disabled persons requiring special assistance are requested to notify the Town of Poetry 24 hours in advance of the meeting by calling the Mayor's office at 214-317-8128.***

***I certify that the above notice of the meeting was posted at 20425 FM 986 Poetry, Texas on this 13<sup>th</sup> day of August 2022, by 6:30 pm and online at poetrytexas.org.***

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***Tara Senkevech, Mayor***